



**BIKANER TECHNICAL UNIVERSITY, BIKANER**  
**बीकानेर तकनीकी विश्वविद्यालय, बीकानेर**  
**OFFICE OF THE DIRECTOR ACADEMIC AFFAIRS**



BTU/Acad.I/F(17)/2020-21/1208

Date:04.09.2020

The Principal/ Director,  
All affiliated institution

Sub: Online conduction of First Mid-Term Test on Google Classroom.

Dear Sir,

We are all aware of the challenges being faced by our society amid Covid-19. During the period, it is highly desirable that our student do not suffer with their academics. Keeping this in view, all the affiliated colleges of Bikaner Technical University are taking online classes from 1<sup>st</sup> July 2020 for 3<sup>rd</sup> semester and onwards for both Undergraduate and Postgraduate courses as per the guidelines of the University.

Meanwhile, as teaching learning process has one more dimension of evaluation, the online conduction of the First Mid-term Examination for 3<sup>rd</sup> and 5<sup>th</sup> Sem. B.Tech. and B.Arch. students, 3<sup>rd</sup> Sem. B. Design, 3<sup>rd</sup> Sem. MBA and 3<sup>rd</sup> and 5<sup>th</sup> Sem. MCA students is proposed. The online Examination is to be conducted via Google Classroom platform. The period of conduction of online exam would be between 15-09-2020 to 19-09-2020. The process should be widely publicized among the student. Some short video of such online exam conduction method may be prepared and shared among stakeholders. The online exam thus conducted would be of Multiple Choice type Questions (MCQ). Enclosed is the guideline to be provided to faculty and students along with schedule of exam (to be announced by you separately).

The first midterm of remaining courses will be held on the same guidelines as mentioned below as per academic calendar.

Compliance of above may please be informed to the undersigned. This bears approval of Hon'ble Vice Chancellor.

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**ONLINE FIRST MID TERM EXAMINATIONS GUIDELINES**

**Guidelines for faculty members regarding I Mid-term Examination**

1. The First Mid-term Examination for 3<sup>rd</sup> and 5<sup>th</sup> Sem. B.Tech. and B.Arch. students, 3<sup>rd</sup> Sem. B. Design, 3<sup>rd</sup> Sem. MBA and 3<sup>rd</sup> and 5<sup>th</sup> Sem. MCA students would be in the form of an Online Examination conducted via Google Classroom using Classwork-->Create-->Quiz assignment tabs.
2. The paper would be of Multiple Choice type Questions (MCQ).
3. The duration of the question paper would be 60 minutes and the faculty member will ensure that the allotted time is sufficient to enable the student to complete the paper and review.
4. The maximum marks of the question paper will be as per Scheme and Syllabus.
5. Out of total questions 60% questions should be of the average difficulty level, 30% questions should be of medium difficulty level and 10% questions should be of hard difficulty level.
6. To avoid mal-practices, each teacher teaching a particular subject would be required to prepare four sets of the question paper of the subject taught by him/her. The responses of students after taking examination should be kept in record.
7. There should be no negative marking for the wrong answer.
8. Institute/College will collect all the question papers and answer responses from every teacher in the soft copy format and keep it at the google drive of the email id given by BTU and share a link with the mail id [coe@btu.ac.in](mailto:coe@btu.ac.in).
9. If any College/ Faculty member wishes to a create question bank and then set a paper with randomized selection then he can do this and use any software to take midterm examination. But he has to take permission of using that software from the university. All the other guidelines will remain same as above.



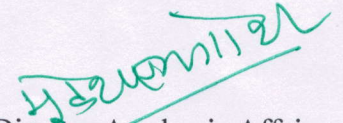


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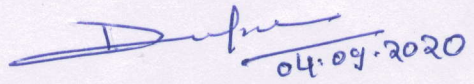
**Guidelines for the students regarding I Mid-term Examination**

1. The First Mid-term Examination for 3<sup>rd</sup> and 5<sup>th</sup> Sem. B.Tech. and B.Arch. students, 3<sup>rd</sup> Sem. B. Design, 3<sup>rd</sup> Sem. MBA and 3<sup>rd</sup> and 5<sup>th</sup> Sem. MCA students would be in the form of an Online Examination conducted via Google Classroom.
2. The paper would be of Multiple Choice type Questions (MCQ).
3. The duration of the question paper would be 60 minutes.
4. The maximum marks of the question paper will be as per Scheme and Syllabus.
5. There should be no negative marking for the wrong answer.

  
Director Academic Affaires

Copy to: 1209-1214 Dated :- 04.09.2020

1. Ps to HVC
2. Ps to Registrar
3. All affiliated college Principal/Director
4. CoE, BTU
5. All faculty Deans
6. Guard File

  
04.09.2020  
(Dr. Deepak Bansal)  
Director Academic Affaires